

NAA: A9301, 115797

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Number of pages: 65

Title: MOFFATT ROBERT ARTHUR : Service Number - 115797 : Date of birth - 22 Jun 1914 : Place of birth - FARINA SA : Place of enlistment - ADELAIDE : Next of Kin - MOFFATT BERYL

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PERSONAL FILE

MOFFATT

NC1

R.H.

[illegible]

PROFICIENCY				PAY AND ALLOWANCES		Authority										
Qualification		Proficiency														
A	B	C	Date													
1st Lt. Genl.	2nd Lt.		27.11.44													
1st Lt. Genl.	2nd Lt.		31.12.43													
<p>26. Name in Full: <i>Paul Henry Hoppert</i> <i>John Robert</i> Relationship: <i>Alpha</i> Date of Birth: <i>27.11.15</i> <i>2/5/43</i> NW 15743</p>																
<p>27. Name in Full: <i>Paul Henry Hoppert</i> Relationship: <i>Alpha</i> Date of Birth: <i>27.11.15</i> <i>2/5/43</i> NW 15743</p>																
<p>28. CASUALTIES, ADMISSIONS TO AND DISCHARGES FROM HOSPITAL.</p> <table border="1"> <thead> <tr> <th>Nature of Casualty or Disability</th> <th>Hospital</th> <th>From</th> <th>To</th> <th>Authority</th> </tr> </thead> <tbody> <tr> <td></td> <td><i>2. RARE</i></td> <td><i>5.6.45</i></td> <td><i>11.6.45</i></td> <td><i>AW 15743</i></td> </tr> </tbody> </table>							Nature of Casualty or Disability	Hospital	From	To	Authority		<i>2. RARE</i>	<i>5.6.45</i>	<i>11.6.45</i>	<i>AW 15743</i>
Nature of Casualty or Disability	Hospital	From	To	Authority												
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<p>29. CRIMES AND PUNISHMENTS.</p> <table border="1"> <thead> <tr> <th>Act or Regulation</th> <th>Award or Sentence</th> <th>Location</th> <th>Date</th> <th>Authority</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>							Act or Regulation	Award or Sentence	Location	Date	Authority					
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<p>24. COURSES OF INSTRUCTION.</p> <table border="1"> <thead> <tr> <th>Type of Course</th> <th>From</th> <th>To</th> <th>Result</th> <th>Authority</th> </tr> </thead> <tbody> <tr> <td><i>1st Lt. Genl. Gen</i></td> <td><i>27.4.42</i></td> <td><i>17.9.42</i></td> <td><i>Pass</i></td> <td><i>189 121/42</i></td> </tr> </tbody> </table>							Type of Course	From	To	Result	Authority	<i>1st Lt. Genl. Gen</i>	<i>27.4.42</i>	<i>17.9.42</i>	<i>Pass</i>	<i>189 121/42</i>
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<p>25. EXAMINATIONS PASSED FOR PROMOTION.</p> <table border="1"> <thead> <tr> <th>Rank Passed For</th> <th>Subject</th> <th>Date</th> <th>Remarks</th> <th>Authority</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>							Rank Passed For	Subject	Date	Remarks	Authority					
Rank Passed For	Subject	Date	Remarks	Authority												

115797

Phona



Sir,

4/1

25th February 1946

22 MAR 1946

~~D.P.S. Dis. Sec.~~

~~G. O. R.~~

Re. I.

"P" File

AS 614895

Mr R.A. MOFFATT.
45 Glenlossie Street
Oakes.
18/6/46
MOFFATT S.A.

4/3

E. HUMPHREY

115797 A/F.SGT. MOFFATT R.A.

[Handwritten signature]

CERTIFICATE OF SERVICE AND DISCHARGE.

516

Number 115797 Rank A/E/SGT
 Family Name MOFFATT ROBERT PRYTHUR
 Date of Birth 22-6-14 Date of Enlistment 26-8-42 Date of Discharge 25-2-46
 Occupation in Civil Life CLERK
 Reason for Discharge under the provisions of A.F.R. 115 (T) o/p
 Character on Discharge 1 Good
 R.A.A.F. Mustering or Trade CLK
 Degree of Trade Proficiency A --- B SAT C SAT

Height 5'9" Colour of Hair BROWN Colour of Eyes BROWN Complexion DARK
 Marks and Scars or Wounds 12" scar over right eyebrow
 Qualifications and Special Courses 763 R & D CASE 1-7/9/42 IRD 131/42

PROMOTIONS, REMUSTERINGS, ETC.

Rank	Date	Mustering or Trade	Decorations, Medals, etc.
A/C	26-8-42	CLK GEN. IV	MENTIONED IN DESPATCHES FOR GALLANTRY & DISTINGUISHED SERVICE (ABD 86/45) (RAAFHQ 192/45) DEFENCE MEDAL (AFHQ 23/46)
LAC	28-2-43		
	1-3-43	CLK IV	
A/CPL	15-11-43		
LAC	28-8-44		
A/CPL	1-D-44		
CPL	1-4-45		
R/SGT	19-6-45 (AFHQ 249/45)		
A/E/SGT	15-10-45 (AFHQ 388/45)		

REMARKS:

INITIAL CHECKER.

FINAL CHECKER.

CRIMES (SEE OVER)

26 FEB 1946

RO V HQ NR 285

FROM 4 PERDEP (DEMOP WING) 250700Z

TO RAAFHQ

GR 30 BT



MSA 25 FEB PDES29 4 FEB UNCLASS ATTENTION OIC RA3

A37629 (.) 115797 A/FX/// A/Y/SGT MOFFATT

R A CLERK DIS WEF 1/ 25 FEB (.) VERY GOOD

(.) B AND C SAT (.) 45 GLENLOSSIE ST WOODVILLS SA

BT 250700Z

27/2/46
1755

83A.



TOD 1703Z HH AR

RAAFHQ

11/4

UNCLASSIFIED	SERIAL	NUMBER	A/37629	(.)
115727	GPL A/F/SGT	R	A	HOFFATT
CLERK	AFHQ (RECORDS)	POSTED	4PERDEP	WFF
11	FEB	FOR	DISCHARGE	UNDER
A.F.R.115(T)	ON	DEMOBILISATION	TO	R TAKE
UP	CIVIL	EMPLOYMENT	WITH	DEPARTMENT
OF	TRADE	AND	CUSTOMS	(.)
MFR. A2893	(.)	RAB	(.)	KERFRANK

751

for D.F.S.

Handwritten signature: *H. K. ...*

The Secretary,
Department of Air (Directorate of Recruiting),
Melbourne.

(1st Copy.)

OCC.R. S. **Nº 2893**

RECOMMENDATION FOR RELEASE OF AIR FORCE PERSONNEL.

115797 **CPL P.F. SGT. MOFFATT R.A.**
(No.) (Rank) (Surname) (Other Names) (Mustering)

(Unit or Group) **R.A.A.F. Headquarters Prahran. Vic.**

I recommend the release of the above (application therefor having been made by
Department of Trade & Customs.

to work as a **Officer** for **Above.**
at **Adelaide** (Area
in the industry of **P/Service.**

the rate of pay being **Award**

20 1219 45

A. C. HUXEY,
Deputy Director General of Man Power (S.S. 1.).
Per. *[Signature]*

R.A.A.F. ACTION.

Unit **RAAF HQ Records 123.4** Date of birth **22 6 1914**

Date of enlistment **26.8.42** Place of enlistment **SAE**

Present medical class **4** Mustering **Clear** Rank **Cpl 1.4.45**

To be discharged at **4** P.D. **15.10.45**

I do/do not desire to be released to enter the occupation above described.

(Signed) **19.6.45**

Unit comments

Unit medical comments

(Signed) **RHS** O/C. or C/O.

DECISION RE RELEASE.

To Officer-in-charge of Records/Director of Postings.

NOT APPROVED for following reason:—

- (a) Member does not concur. (b) Key personnel. (c) Marrying position of mustering or category.
(d) Serving in defined operational area. (e) No trace. (f) T.M.U.
(g) In detention. (h) Illegal absentee.
(i) Other reasons (specify) _____

(Signed) **W. R. DAVIES** *[Signature]* **7/4/46.**

APPROVED on **31 Jan 1946** for RELEASE on **19**

(Signed) **W. R. DAVIES** *[Signature]*

Man Power advised **19**

Unit advised **19**

To D.G.M.S. FOR MEDICAL COMMENT

National Archives of Australia

(Signed) **NAA: A9301, 115797**

The Secretary,
Department of Air (Directorate of Recruiting),
Melbourne.

(1st Copy.)

O.R.

8

70

RECOMMENDATION FOR RELEASE OF AIR FORCE PERSONNEL.

115797 ACI. MOFFATT R. A. (No.) (Rank) (Surname) (Other Names) (Mustering)

(Unit or Group No.) Group 22 Darwin

I recommend the release of the above (application therefor having been made by

Dept. of Customs Trade

to work as a Officer for Above

at Adelaide (Area 43B, Hindmarsh)

in the industry of Public Service

the rate of pay being

16 IO /1944

L. C. HUNKIN

Deputy Director-General Man Power (Std. Aust.)

R.A.A.F. ACTION.

Unit H.Q. E Area Date of Birth 22-6-1914

Date of enlistment 26-9-42 Place of enlistment S.R.C.

Present medical class Mustering Clerk Rank L.A.C.

To be discharged at P.D.

I do desire to be released to enter the occupation above described.

do not

(Sgd.)

Unit comments

Unit medical comments

(Sgd.) O/C. or C/O.

DECISION RE RELEASE.

To Officer-in-charge of Records.
Director of Postings.

NOT APPROVED for following reason:

- | | | |
|--|-----------------------|--|
| (a) Member does not concur. | (b) Key personnel. | (c) Manning position of mustering or category. |
| (d) Serving in defined operational area. | (e) No trace. | (f) T.M.U. |
| (g) In detention. | (h) Illegal absentee. | |
| (i) Other reasons (specify) | | |

(H.Q. USE ONLY)

APPROVED on 28/11 194 for RELEASE on 22 NOV 1944

(Sgd.) OFFICER IN CHARGE OF RECORDS

(Sgd.)

Man Power advised 22 NOV 1944

Unit advised 24 11 1944

To D.G.M.S. FOR MEDICAL COMMENT

(Sgd.) NAA A9301, 115797

National Archives of Australia

The Secretary,
Department of Air (Directorate of Recruiting),
Melbourne.

(2nd Copy.)

O.R.

S

70

RECOMMENDATION FOR RELEASE OF AIR FORCE PERSONNEL.

115797 (No.) ACI. (Rank) MOFFATT (Surname) R. A. (Other Names) (Mustering)
(Unit or Group No.) Group 22 Darwin
I recommend the release of the above (application therefor having been made by
Dept. of Customs Trade
to work as a Officer for Above
at Adelaide (Area 433. Windmarsh)
in the industry of Public Service
the rate of pay being

16 10 /1944

L. C. HUNKIN

Deputy Director-General of Man Power (Sd. Asst.)

R.A.A.F. ACTION.

Unit 440 E Area Date of Birth 22-6-1914
Date of enlistment 26-9-42 Place of enlistment S.R.C.
Present medical class Mustering Clerk Rank L.P.C.
To be discharged at 4 PD P.D.

I do desire to be released to enter the occupation above described.
do not
(Sgd.)

Unit comments

Unit medical comments

(Sgd.) O/C. or C/O.

DECISION RE RELEASE.

To Officer-in-charge of Records,
Director of Postings.

NOT APPROVED for following reason:

- | | | |
|--|-----------------------|--|
| (a) Member does not concur. | (b) Key personnel. | (c) Manning position of mustering on category. |
| (d) Serving in defined operational area. | (e) No trace. | (f) T.M.U. |
| (g) In detention. | (h) Illegal absentee. | |
| (i) Other reasons (specify) | | |

(H.Q. USE ONLY.)

APPROVED on 194 for RELEASE on OFFICER IN CHARGE OF RECORDS 194

(Sgd.)

Man Power advised 2 2 NOV 1944 194

Unit advised 24 11 194

To D.G.M.S. FOR MEDICAL COMMENT

(Sgd.)

National Archives of Australia

NAA: A9301, 115797

DATE 11/2/46

ROYAL AUSTRALIAN AIR FORCE

FINAL BOUND

715
173

No. 4 PERSONNEL DEPOT - DEMOBILIZATION WING - CLEARANCE E/A32

No 115797 Rank A/P/SGT Name MOFFATT RA Mustering CHERR

APR 115(1) Demol Authority PD @ 829 4/ Serial No A/37629

RECEPTION SQUADRON

DISCHARGE SQUADRON

1. INTAKE

Card registered M & Bower

2. DOCUMENTS INWARD REGISTER

P/P28, P/P6, P/P64, P/P6

P/M33A, E/A32, Med.

P/P156, P/P30A, Paybook

Action Docs OK

O'Seas stat. Dec. N/A 26

Rec. Leave Stat. Dec.

3. (a) MEDICAL RECORDS

Docs. Recd. Maching

(b) DENTAL Maching

(c) MEDICAL OFFICER T.M.B.

Med. Board Maching

Med. Fit subj. X-ray M/B

4. TECH. LIBRARY M/B

5. REHABILITATION

Form Green

Action

Voc. Guidance N/A

6. CLOTHING CARDS

Recd. 11/21 Not Recd.

R. Kit listed D.K. King

7. EQUIPMENT

Other No. NIL

Pub. Money Recpt. NIL

E/A30A cleared G.B. Barfield

D.R. required NIL

8. ACCOUNTING

D.R. raised NIL

E/A 30A checked R. Shazzy

Paybook recvd. M. Chapman

Hat suit voucher R. Kony

Clothing coupons R. Kony

WAAAF Clothing allow. NA

9. CHAP

R. Leconte

10. C. L. IN

date 11/2 Date clear

Mail address 45 Glenferrie Woodville

Live out (3 days or more)

From 11/2/46 To 24/2/46

Comp. first round 11/2/46

Date reporting pool 25/2/46

11. CONTROL OUT

Reported in 25/2

Barracks clear 25/2

Subsistence approved 25/2

12. DATE REPORTING DISCHARGE SQDN.

hours

O.I.C. Control,

For C.O. DEMOBILIZATION WING.

DATE 11/2/46

NAA: A9301, 115797

1. INTAKE

Reported on 25/2

Docs Ident Card

M.F.151 Leave Pass

2. LEAVE

Re-estab : 30 P/P28

War Service : - cert-

Rec & Trop : 4 fied

TOTAL PAY 34

IN LIEU 34

Transfer DATE 25/2/46

Discharge

P.O.R. No 1072

Travel Warrant No

3. MEDICAL

X-Ray cleared 11.2.46

Board finalised

Repat. Claim lodged N/A

Social Services N/A

Claim lodged J.B. Bampton

Cleared Medically

4. REHABILITATION & RE-ESTABLISHMENT

First RAAF Rehab. Interview

Vocational Guidance: N

(Member then to proceed to

Civil Wing on Re-establishment

action clearance card)

Second RAAF Rehab. interview

5. ACCOUNTING

Deficiency +/ REV No. -N/A-

P.O.R. No

Cleared

6. PAY

Pay : 3-19-0

Pay in lieu : 11-1-0

Subsistence : 5-2-0

WAAAF Cash All. : 20-2-0

TOTAL

7. FINALISATION

W/G. completed

Interim cert. issued

Will returned

R.A.S. Badge issued ACTION TAKEN

Docs. completed

8. RECORDS

Card completed 27/2

Finance Docs to AFO

SerDocs to AFHQ

not complete 25/2/46

O.I.C. Discharge Sqdn

For C.O. DEMOBILIZATION WING.

DATE 11/2/46

NAA: A9301, 115797

Before compiling this form read the Notes to R.A.A.F. Supplement to Appendix III (Part II) War Manual Part II.

R.A.A.F. Form P/P. 75.
(September, 1939.)
R.A.F. Form 1580

ROYAL AUSTRALIAN AIR FORCE AIRMAN'S RECORD SHEET (Active Service—Overseas)

Official No. 115797 Name MOFFATT Robert Arthur Rank ACT ON ENLISTMENT
(In full in block capitals, surname first.) (Or acting appointment.) A/Plt
Mustering 6th Special Qualifications _____ (e.g., Gas Instructor, Fire Fighter, Boxing Instructor.)
Date of Birth 22/6/14 Religion C. of E. Occupation in Civil Life blank
Last Enlisted 26 AUG 1942 Current Engagement duration of the war, and up to a period of twelve months thereafter.
If Reservist, which Class ("E," 1-5) _____ Whether Married, Single or Widower M.

NEXT of KIN Enter in Pencil. Name MOFFATT Beryl Doreen Relationship Wife Address 45 Glenosire Street Woodville S.A.
Person to be Informed of Casualties Enter in Pencil. Name Beryl Doreen Moffatt Relationship Wife Address 45 Glenosire Street Woodville S.A.

Any alteration to above (e.g., Promotions) to be made by crossing out and writing above.

SECTION 1.—MOVEMENTS AND CASUALTIES.

Unit FROM which.	Unit TO which.	Date of effect.
<u>5 R.C.</u>	<u>1 R.D.</u>	<u>26 AUG 1942</u>
<u>1 R.D.</u>	<u>4 I.T.S.</u>	<u>19.9.42</u>
<u>4 I.T.S.</u>	<u>4 E.D.</u>	<u>14/11/42</u>
<u>4 E.D.</u>	<u>-</u>	<u>11.6.43</u>
<u>550B Pool</u>	<u>HQ N.W.A.</u>	<u>26.1.43</u>
<u>11Q N.W.A.</u>	<u>1 PD. 8M250</u>	<u>28.8.43</u>
<u>4 PD</u>	<u>4Q E Area</u>	<u>9.10.43</u>
<u>H/Q E/AREA</u>	<u>ATT RAAF H/Q (RECORDS)</u>	<u>23.2.45</u>
<u>C. 3. 44 Q</u>	<u>HQ P.S.O.</u>	<u>11.2.46</u>
<u>(Dunsie)</u>		
DISCHARGED	<u>A2R 115 (1100)</u>	
<u>Demob.</u>	<u>PD/E 829</u>	<u>4/2/46</u>
<u>S/NP A 37629</u>	<u>Wef</u>	<u>25/2/46</u>

SECTION 2.—PROMOTIONS, ACTING APPOINTMENTS (PAID OR UNPAID), REDUCTIONS, REMUSTERINGS.

*Authority.	Description.	Date of Effect.
<u>177</u>	<u>ACT ON ENLISTMENT</u>	<u>26 AUG 1942</u>
<u>MS NWA 2</u>	<u>Reclass LAC</u>	<u>28.2.43</u>
<u>PGAS/43</u>	<u>Remuster Clerk.</u>	<u>1.3.43</u>
<u>HB NWA</u>	<u>A/CPW</u>	<u>15.11.43</u>
<u>PD 5/43</u>		
<u>HQ NWA</u>	<u>REVERTS LAC ON POST</u>	
<u>POK 35/43</u>	<u>Appo. A/Plt. (Paid)</u>	<u>1.12.44</u>
<u>HQ EIA</u>	<u>A T/CP</u>	<u>1.4.45</u>
<u>POK 10/44</u>	<u>A/Plt. (Paid)</u>	<u>19.6.45</u>
<u>RAAF HQ</u>	<u>A 7/Plt</u>	<u>15.10.45</u>
<u>POK 19/45</u>		
<u>AFHQ POR</u>		
<u>249/45</u>		
<u>AFHQ POR</u>		
<u>3.23/45</u>		

PROVISIONALLY AUTHORISED TO WEAR
STRIKE OUT WHERE N/A

~~THE AFRICA STAR - With CLASP~~
~~THE ATLANTIC STAR - With CLASP~~
~~THE AIRCREW EUROPE STAR - With CLASP~~
~~THE FRANCE AND GERMANY STAR - With CLASP~~
~~THE ITALY STAR~~
~~THE PACIFIC STAR - With CLASP~~
~~THE BURMA STAR - With CLASP~~
THE DEFENCE MEDAL
AND RIBBONS RECEIVED
Promulgated Air Force H.Q. P.O.N. 23/46

Mentioned in despatches for gallantry and distinguished services RAAF HQ POR. 192/45.

* When on active service overseas, the authority to be quoted will be the serial number of the B.P.S.O.'s Casualty Form.
a.w. 50m 2/42

(To be assessed on every occasion on which an airman is struck off the strength of the unit, e.g., on posting, admission to hospital, death, &c.)

Rank.	Character.	Mustering.	Proficiency.*			Whether specially recommended, recommended, or not recommended for promotion or reclassification.	Date.	Signature and Rank of Commanding Officer.
			A	B	C			
1st Lt.	1st Lt.	black Gen	U/T			NA	11/9/42	Blanton Jr
1st Lt.	1st Lt.	black Gen	Supr.			NA	12/4/42	Orbomilly
1st Lt.	1st Lt.	CLERK.	Supr	-	-	SPEC Rec'd	2-9-44	L. Casner Jr. Ldr.
1st Lt.	1st Lt.	CLERK	Supr	-	-	S. Rec.	Commanding No. 2 Base Personnel Staff Office	K. Hardman Spd.
1st Lt.	1st Lt.	CLERK	Sat	-	-	Dgc	6-2-46	W. E. Area
1st Lt.	1st Lt.	CLERK	Sat	Sat	Sat	Rec	25/6/46	Forw/c

[illegible]

* The trade proficiency headings "A," "B," and "C" signify—"A" (1) Skill in his trade (applicable to airmen up to rank of Corporal (inclusive)). (1) Proficiency as Pilot, Air Gunner, or Air Observer (if so mustered or appointed). "B" Ability as technical warrant, or non-commissioned officer, i.e., as foreman manager, foreman or supervisor in his trade. "C" Ability as a warrant, or non-commissioned officer, in Administration, drill discipline, etc. To be assessed in accordance with A.B.O. A 66/40.—"Ex"—(Exceptional); "Supr"—(Superior); "Sat."—(Satisfactory); "Mod."—(Moderate); "Inf."—(Inferior).

Sheet Destroyed

Date of Last Entry

Number of Cases of Drunkenness

Date of Last Instance of Drunkenness

† Certified Correct

Rank

Date

Official No. 115797

Name

McFEATT

(In full.)

Robert McFeatt

Date of Enlistment

26/8/42

Sheet No. One

(In letters.)

Signature and Rank of O.C.

Date

ROYAL AUSTRALIAN AIR FORCE.

GENERAL

CONDUCT SHEET.

Form P.P. 8.
(Revised December, 1936).
R.A.F. Forms 120 and 121.

ADJUTANT. NO. 1 RECRUIT DEPOT.
SHEPPARTON

Unit and Place.	Date of Offence.	Rank.	Cases of Drunkenness [in red ink].	Offence.	Witnesses.	Punishment Awarded.	Date of Award or of Award Dispensing with Trial.	Signature and By whom Awarded.	Initials and Rank of Officer making Entry and Remarks with Date.
Certified No Entry				Adjutant, No. 1 Recruit Depot, SHEPPARTON 18 SEP 1942					
CERTIFIED NO ENTRY				Adjutant, No. 4 INITIAL TRAINING SCHOOL VICTOR HARBOUR.					12 NOV 1942
CERTIFIED NO ENTRY				No. 4 EMBARKATION DEPOT R.A.A.F. ADELAIDE.					
Certified No Entry				Adjutant, No. 4 Camp Commandant H.Q. N.W. Area 18. 8. 42					
CERTIFIED NO ENTRY				No. 4 PERSONNEL DEPOT, R.A.A.F., 6- OCT 1944					
CERTIFIED NO ENTRY				Camp Commandant Eastern Area, R.A.A.F. CAMP COMMANDANT 6 FEB 1946					21 FEB 1945
CERTIFIED NO ENTRY				No. 4 PERSONNEL DEPOT, R.A.A.F. HEAD-QUARTERS					
CERTIFIED NO ENTRY ON DISCHARGE				DISCHARGE SQUADRON, No. 4 PERSONNEL DEPOT, R.A.A.F.					25/2/46.

* "General" or "Service" to be inserted here with suitable rubber stamp.
† For method of making entries see Appendix 8/1/1.
‡ To be signed by the Adjutant.

40K-12.41 1401

National Archives of Australia

NAA: A9301, 115797



When completed
take this Form
to No. (2)

FEB 11 1946

RECEPTION AND DISPOSAL SQUADRON.

No. 115797 Rank 7496 Full Name MOFFATT Robert Arthur
(Surname in BLOCK LETTERS)
Mustering Clerk Religion CofE Date of Birth 22 June 1914
Address (Permanent) 45 Glenlossie Street Woodville (Adel)
Address (Temporary) _____ Phone _____
(If Applicable)
Enlisted at No. 5 Recruit Centre. Date of Enlistment 26 Aug 1942
(Adelaide is 5 R.C.)
Will made at (Unit) 4 I. G. I. Month and Year made Sept 1942
(Your last R.A.A.F. Will is returned to you if these details are supplied)
NEXT OF KIN (wife) Beryl Doreen MOFFATT
(Relationship) (Full Name)
Address 45 Glenlossie Street Woodville (Adel)

OVERSEAS SERVICE (R.A.A.F.) (Overseas Leave compiled from these details.)

1st Tour { Units _____
Locality _____ Date Embarked (From Aust.) _____
Date Dis-embarked (In Aust.) _____
2nd Tour { Units _____
Locality _____ Date Embarked _____
Date Dis-embarked _____

PREVIOUS WARTIME OVERSEAS SERVICE. (After SEPTEMBER, 1939.)

Branch _____ Where served _____
(Army or Navy)
Period of Service _____ from _____ to _____

For Reception and Disposal Squadron Use Only.

Transferred to Reserve. Reason On Demand
Discharge. Authority PD(E) 829 4/2
Termination of Appointment. Serial No. A/37629
Unit From AFHQ
Date 11/2/46

No. 4 Personnel Depot,
R.A.A.F. SPRINGBANK, S.A.

CERTIFICATE OF DESTRUCTION OF PERSONAL IDENTITY CARD

This is to certify that the Personal Identity

Card, Number 2950X of Number 115797 Rank LAC

Name Moffatt R.C. Mustering Clerk 25 FEB 1946

was destroyed under my personal supervision on

Handwritten signature
(F.R. WALL) F/LT.,
O/I/C Discharge Squadron,
NO. 4 PERSONNEL DEPOT.

RECORD OF LEAVE.

No.	Rank	Name	Mustering	Joined
Period.				
ANNUAL RECREATION LEAVE.				
Days Due.	Leave Granted.		Routine Order.	
	From.	To.	Days.	
<p>Certified that No. <u>115792</u> (Rank) <u>Lac</u> (Surname) <u>Moffatt</u> (Christian Names) <u>R A</u> is, as at the date of his discharge, namely, the <u>25th</u> day of <u>Feb.</u>, 194<u>6</u>, entitled to the following leave credits, in accordance with the provisions of A.B.O. A. <u>277</u>/45:</p>				
	Recreation Leave			
	Tropical Leave <u>R/E</u>			
	War Service Leave			
	Total			
<p>Authority for payment in lieu of the above leave entitlement was promulgated in No. Four Personnel Depot's Personnel Occurrence Report No. <u>1032</u>/194<u>6</u></p>				
(Signed)	<u>[Signature]</u>			
(Rank)	(Unit) No. Four Personnel Depot			
CERTIFIED CHECKED AND FOUND CORRECT				
96 FEB 1946				

National Archives of Australia

NOTE.—At the close of each leave period the card is to be ruled off;

NAA: A9301, 11.5797.

PERSONNEL OCCURRENCE REPORT OF DISCHARGE SQUADRON (DEMOBILISATION WING)
OF NO. 4 PERSONNEL DEPOT, RAAP, SPRINGBANK.

PART "B" - AIRMEN.

Serial No. 1072/46
Page No. 2
Dated. 26/2/46
Parts "A, C & D" ... Nil

DISCHARGE SQUADRON (DEMOBILISATION WING)

Number.	Rank.	Trade and Group.	Name.	Nature of Casualty, date of effect and authority.
---------	-------	------------------	-------	---

(q) DISCHARGES AND TRANSFERS TO RESERVE.

Discharged wef 25/2/46 under
AFR115(b) "On demobilisation":-

417863	W/O	Pilot	(1) McRAE-WOOD, I.D.	S/N A/35788 AUTH: PZ/721 - 24/1 (Payment in lieu 75 days leave)
434713	W/O	Pilot	(1) REES, S.I.	S/N A/37090 AUTH: PZ/717 - 24/1 (Payment in lieu 70 days leave)
115797	A/F/Sgt Clerk	(4)	MOFFATT, R.A.	S/N A/37629 AUTH: PD(E)829 - 4/2 (Payment in lieu 34 days leave)
39125	Sgt	Clk/Gen	(3) HEHIR, C.P.	S/N A/37362 AUTH: PD(E)455 - 25/1 (Payment in lieu 50 days leave)
121947	Cpl	Rad/Mech	(1) McLENNAN, J.D. "G"	S/N A/37437 AUTH: PD(B)459 - 30/1 (Payment in lieu 45 days leave)
140738	LAC	G/Hand	(5) ADDINGTON, E.S.	S/N A/ 37580 AUTH: PD(C)912 - 1/2 (Payment in lieu 38 days leave)
140368	LAC	F/Mech	(2) BANNISTER, C.W.J.	S/N A/36768 AUTH: D1(A)326 - 21/1 (Payment in lieu 36 days leave)
141066	LAC	G/Hand	(5) BULL, R.L.	S/N A/37566 AUTH: PD(C)673 - 31/1 (Payment in lieu 49 days leave)
141270	LAC	F/Rig	(2) CARRUTHERS, J.H.	S/N A/36728 AUTH: D1(A)259 - 21/1 (Payment in lieu 35 days leave)
47693	LAC	El/Fit	(1) DINHAM, O.B.B.	S/N A/37673 AUTH: PD(B)862 - 4/2 (Payment in lieu 64 days leave)
115710	LAC	F/Arm	(1) FORWARD, R.J.	S/N A/37678 AUTH: PD(B)847 - 4/2 (Payment in lieu 49 days leave)
140853	LAC	G/Hand	(5) FRANCIS, R.A.	S/N A/37612 AUTH: PD(C)900 - 1/2 (Payment in lieu 45 days leave)

F. R. Wall

(F. R. WALL) F/Lt.
O, i/c. Discharge Squadron,
NO. 4 PERSONNEL DEPOT.

...../3

115797

~~LOPS (P 7) / J~~

~~LOPS~~

RE 1

"P" file

The Secretary,

Department of Air (Directorate of
Melbourne.

O.C.R. S.

RECOMMENDATION FOR RELEASE OF AIR FORCE PERSONNEL.

115797

SGT.

MOFFATT

R.A.

(No.)

(Rank)

(Surname)

(Other Names)

(Mustering)

(Unit or Group) **R.A.A.F. Headquarters Prahran. Vic.**

I recommend the release of the above (application therefor having been made by
Department of Trade & Customs.

to work as a **Officer**

for **Above.**

at **Adelaide (Area**

in the industry of **P/Service.**

the rate of pay being **Award**

20 12/19 45

D. C. HUNTER,
Deputy Director-General of Man Power (P.24)

Per

R.A.A.F. ACTION.

Unit

Date of birth

Date of enlistment

Place of enlistment

Present medical class

Mustering

Rank

To be discharged at

P.D.

I do/do not desire to be released to enter the occupation above described.

(Signed)

Unit comments

Unit medical comments

(Signed)

O/C, or C/O.

DECISION RE RELEASE.

To Officer-in-charge of Records/Director of Postings.

NOT APPROVED for following reason:—

(a) Member does not concur.

(b) Key personnel.

(c) Manning position of mustering
or category.

(d) Serving in defined operational
area.

(e) No trace.

(h) Illegal absentee.

(f) T.M.U.

(g) In detention.

(i) Other reasons (specify)

(Signed) **W. R. DAVIES**

APPROVED on

31 Jan

19 **46**

for RELEASE on

19

(Signed) **W. R. DAVIES**

Man Power advised

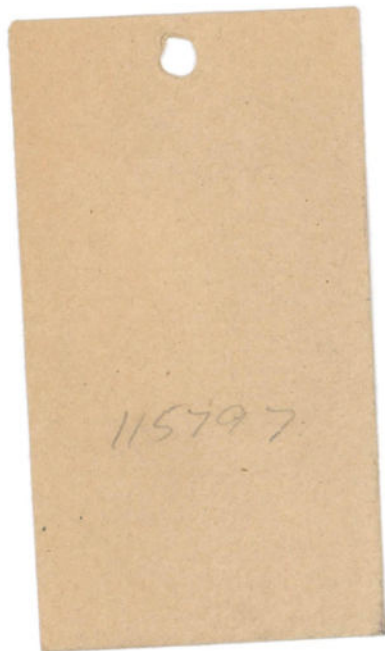
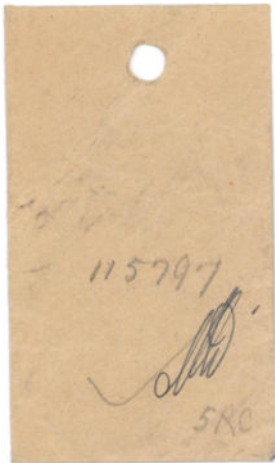
Unit advised

To D.G.M.S. FOR MEDICAL COMMENT

National Archives of Australia

(Signed)

NAA: A9301, 115797



A BLACK AND WHITE NEGATIVE WAS REMOVED FROM THIS
LOCATION FOR PRESERVATION REASONS



PLEASE REFER TO THE DIGITISED SUB-ITEM TO VIEW

24 neg

*Ld. Postdy
01/10. A.L.*

115797

Lp

ROYAL AUSTRALIAN AIR FORCE

HONOURS AND AWARDS

MENTION IN DESPATCHES

NO. 115797 CORPORAL MOFFATT, ROBERT ARTHUR

CITATION:

Corporal MOFFATT was posted to Headquarters, North-Western Area, on the 20th January, 1943, and as senior clerk in the organisation section, has been untiring in his efforts to ensure its smooth running and has spared no effort to keep abreast of all R.A.A.F. matters.

Although he has completed an uninterrupted tour of approximately nineteen months in North-Western Area, and in spite of increased work and responsibilities, Corporal MOFFATT has retained his enthusiasm, and by his ability and devotion to the requirements of the Service, has proved an inspiration to all personnel with whom he came in contact.

PRIVATE ADDRESS: 10 Beaufort Street, WOODVILLE. S.A.

CITIZEN AIR FORCE.

Attestation of No. **115797** Name **MOFFATT, Robert Arthur**
Joined at **No. 5 Recruiting Centre, R.A.A.F. Adelaide.**
on **26th August, 1942.**

QUESTIONS TO BE PUT TO THE RECRUIT BEFORE ENLISTMENT.

- | | |
|--|---|
| 1. What is your name? | 1. Robert Arthur MOFFATT |
| 2. Where were you born? | 2. Town Parina
State South Australia |
| 3. Are you a British Subject or a Naturalized British Subject (N.B.—If the latter, papers to be shown.) | 3. Yes. British Subject. |
| 4. What is the date of your birth? (You are warned that if you give a false answer to this question you are liable to be severely punished.) | 4. 28. 2/12 22/6/1914 |
| 5. What is your Trade or Calling? | 5. Clerk. |
| 6. Are you, or have you been, an Apprentice? If so, where, to whom, and for what period? | 6. No. |
| 7. Are you married? | 7. Yes |
| 8. Have you ever been convicted by a Civil Court? | 8. No. |
| 9. Have you ever been discharged from any part of His Majesty's Forces with Ignominy, or for Misconduct, or as Incurable and Worthless, or on account of Conviction of Felony, or of a Sentence of Penal Servitude, or have you been Dismissed with Disgrace from any of His Majesty's Naval Forces? (You are warned that you are liable to heavy punishment if you make a false answer to this question.) | 9. No. |
| 10. Do you now belong to any of His Majesty's Naval, Military or Air Forces? | 10. No. |
| 11. Have you ever served in any of His Majesty's Naval, Military or Air Forces? If so, state which, and the cause of your Discharge or Dismissal, or other termination of service | 11. No. |
| 12. Have you ever been rejected as unfit for His Majesty's Service? If so, on what grounds? | 12. No. |
| 13. Are you willing to be enlisted under the conditions stated in the Regulations for the Air Force of the Commonwealth of Australia? | 13. Yes. |
| 14. Do you understand that enlistment is subject to your undergoing a satisfactory X-ray examination and that you will be required to be vaccinated and inoculated after enlistment? | 14. Yes. |

DECLARATION *Are you in receipt of a pension under the Superannuation Act of the Commonwealth?* No

I, **Robert Arthur MOFFATT**, do solemnly declare that the above answers made by me to the above questions are true, and that I am willing to fulfil the engagements made, and that I thoroughly understand and accept the conditions governing enlistment, promotion, remuster, transfer and discharge from the Service.

Signature of Recruit *Robert Arthur Moffatt*

OATH TO BE TAKEN BY RECRUIT ON ATTESTATION.

I swear that I will well and truly serve our Sovereign Lord the King in the Air Force of the Commonwealth of Australia for the term of the duration of the war and twelve months thereafter or until sooner lawfully discharged, dismissed or removed; and that I will resist His Majesty's enemies and cause His Majesty's peace to be kept and maintained; and that I will, in all matters appertaining to my service, faithfully discharge my duty according to law.

SO HELP ME GOD.

(A recruit who objects to take an oath may make an affirmation [see Air Force Regulations]).

CERTIFICATE OF ATTESTING OFFICER.

The recruit abovenamed was cautioned by me that if he made any false answer to any of the above questions he would be liable to be punished as provided in the Air Force Act and Air Force Regulations of the Commonwealth of Australia.

The questions were then read to the recruit in my presence.

I have taken care that he understands each question, and that his answer to each question has been duly entered as replied to by him.

~~I have examined his Naturalization Papers, and am of the opinion they are correct.~~ (In the case of a British Subject, this is to be struck out.)

The said recruit has made and signed the Declaration and taken the Oath at **South Australia** in the State of **South Australia**, this **twenty-sixth** day of **August** 19**42**, before me.

Signature *[Signature]*

(A Justice of the Peace or Attesting Officer.)
Enlistment Officer

ROYAL AUSTRALIAN AIR FORCE RESERVE.

I, Robert Arthur MOFFATT undertake to serve in the
Royal Australian Air Force Reserve. x RA Moffatt
(Signature.)

OATH OR AFFIRMATION.

OATH.

I, Robert Arthur MOFFATT swear that I will well and truly serve Our Sovereign Lord the King as a member of the Air Force Reserve of the Commonwealth of Australia, and that I will resist His Majesty's enemies and cause His Majesty's Peace to be kept and maintained, and that I will in all matters appertaining to my service faithfully discharge my duty according to law. So help me God!

AFFIRMATION.

I, Robert Arthur MOFFATT, solemnly and sincerely affirm and declare that I will well and truly serve Our Sovereign Lord the King as a member of the Air Force Reserve of the Commonwealth of Australia, and that I will resist His Majesty's enemies and cause His Majesty's Peace to be kept and maintained, and that I will in all matters appertaining to my service faithfully discharge my duty according to law.

Sworn before me at ADELAIDE
in the State of SOUTH AUSTRALIA
this THIRTY FIRST day of JULY One
thousand nine hundred and FORTY TWO.
Name W. D. Alton F.O.
†(Signature of Officer or Justice of the Peace administering the oath or taking the declaration.)

x RA Moffatt
(Signature of Person enrolled.)

*A person who objects to take the oath may make the affirmation. Cross out form not used. All amendments must be initialled by the Officer or J.P. witnessing the affirmation.

DESCRIPTION.	Wounds, Scars, or Distinctive Marks.
Age..... <u>28</u> years..... <u>2</u> months.	<u>1 1/2" sc. over Rt. eyebrow. Few sm moles on face.</u>
Height..... <u>5</u> feet..... <u>9</u> inches.	
Weight..... <u>189</u> lb.	
Chest Measurement..... <u>37 - 39 1/2</u> inches.	
Vision..... <u>6/6</u> R. Eye..... <u>6/6</u> L. Eye.	
Complexion..... <u>Dark</u>	
Eyes (Colour)..... <u>Brown</u>	
Hair (Colour)..... <u>Brown.</u>	
Religious Denomination..... <u>Church of England.</u>	

CERTIFICATE OF MEDICAL EXAMINATION.

The abovenamed recruit has been examined in accordance with the medical standards prescribed for service in the Royal Australian Air Force.

Details of such examination have been recorded, as required by Air Force Orders, on the appropriate form, and copies thereof have been inserted in the recruit's Medical History Envelope (R.A.A.F. Form P/M. 38).

His medical category is Class 1.

Date..... 26th August, 1942.
Place..... No. 5 Recruiting Centre, R.A.A.F. ADELAIDE.
(Signature) [Signature]
(Rank) [Signature]
(Appointment) S.M.O. 5 R.C.

LA5271
XXXXXX



AIR MAIL

S.A.S. 22199

CONFIDENTIAL

27 NOV 1943

Air Officer Commanding,
Group 22,
R.A.A.F.,
DARWIN. N.T.

APPLICATION FOR APPOINTMENT TO COMMISSIONED RANK - NO. 115797
L.A.C. MOFFATT, R.A., CLERK, HEADQUARTERS, NORTH-WESTERN AREA.

With reference to my letter AS.172243 dated 22nd November, 1943, I think the position might be made a little clearer if it is explained that the policy at the present time is to consider all applications in conjunction with the provisions of the new draft Order. It was because of this that regard had to be had to MOFFATT's comparatively short service in a junior capacity, and his air crew age and lack of background of executive responsibility in civil life. Notwithstanding these, however, and before decision was given, in view of the value placed on your recommendations, the file was referred to various Directorates as a special case, but they were not interested at the present time.

2. To sum up the position, the applicant was considered in accordance with the standards being applied to A. & S. D. candidates now assessed as suitable, and by these standards and because of the lack of recommendations by Directorates, he could not be accepted on the degree of priority required at this stage.

ASG.
Group Captain, D. of R.
for AIR MEMBER FOR PERSONNEL.

BR
29/11

NOV 22 1943

LA5271

XXXXXX

172243

231/2/98

AIR MAIL

Air Officer Commanding,
Group 22,
R.A.A.F.,
DARWIN. N.T.

APPLICATION FOR APPOINTMENT TO COMMISSIONED RANK - NO. 115797
L.A.C. MOFFATT, R.A., CLERK, HEADQUARTERS, NORTH-WESTERN AREA.

Your 902/23/PER having reference in general to applications by serving airmen for appointment to commissioned rank and the above application in particular.

2. It is appreciated that all applicants recommended from your Area are dealt with in a thorough and comprehensive manner, and that your recommendations are such that they can be given the greatest degree of confidence. In dealing with such applications from North-Western Area, the experience has been that in all cases there is a minimum of trouble at this Head-Quarters in arriving at decisions and you may be assured that this is not always the case with applications generally.

3. It must be borne in mind, however, that in dealing with applications, many factors must be taken into consideration by Air Board in arriving at decisions, and knowledge regarding these would not necessarily be in possession of Areas and Groups. For instance, personal files covering the whole of the service career are examined; civil background taken into account; provost enquiries made into general reputation, both civil and service; regard to length of service and rank which would give an adequate opportunity for the display of qualities of leadership and personality; result of previous applications, previous unit reports and recommendations by interview boards, etc. However, one of the major considerations is to consider candidates in the light of the standards of candidates offering generally throughout the service, and the position regarding vacancies. Naturally, when there are few vacancies and a fair number of candidates offering, then only those who have the most outstanding qualifications are selected.

4. Finally, the files of applicants are vetted by the Directorates who will be responsible for the work of applicants if they are commissioned, and decision must, to a large extent, be influenced by the recommendations made.

5. It might be mentioned for your personal information that consideration has been given the whole question of officer entry, and you may anticipate the issue of an A.B.O. "A" in the near future which will tighten up considerably the standards of eligibility, chiefly in the direction of age, service, rank and qualifications.

/6.....

6. In regard to MOFFATT, the position is, briefly, that he has had comparatively short service and, at the time of his application, not yet in N.C.O. rank. He is of air crew age, and in civil life was a clerk in the Commonwealth Public Service without apparently having yet reached a position involving any considerable executive experience. However, various Directorates to whom his file was referred for recommendation could not recommend him for absorption in their Directorates, yet considered that possibly after serving a further period and gaining experience as an N.C.O., he might be worth further consideration. He was considered in accordance with the standards applicable to candidates now being assessed as suitable, but he was not assessed sufficiently highly to warrant acceptance at this stage.

Am.

Group Captain, D. of R.
for AIR MEMBER FOR PERSONNEL.

TELEPHONE :

COMMONWEALTH OF AUSTRALIA.

IN REPLY PLEASE QUOTE

No. 902/23/PER.

CONFIDENTIAL

Secretary,
Air Board, (for D. of R.)
MELBOURNE.

RECEIVED

2- OCT 1943

D. OF R. (R.3)

ROYAL AUSTRALIAN AIR FORCE

Headquarters,
North Western Area,
Group 22,
DARWIN. N.T.

25 SEP 1943

APPLICATION FOR APPOINTMENT TO COMMISSIONED RANK
NO. 115797 L.A.C. MOFFATT, R.A., CLERK, H.Q. N.W.A.

Receipt is acknowledged of your form R.3/113 dated 14th August, in reference to an application for appointment to commissioned rank submitted in accordance with A.B.O. "A" 255/42 by the abovenamed airman.

2. It is noted that this applicant has been assessed as not successful in being selected for appointment, notwithstanding that the application had been recommended by the Section Commander, by an independent reporting officer, and by the Staff Officer Administrative acting on behalf of the Air Officer Commanding.

3. This Headquarters has always endeavoured to ensure that applicants from this Area are interviewed in a sufficiently thorough and comprehensive manner as to allow a definite recommendation to be made in each case.

4. Paragraphs 23, 24 and 25 of Air Board Order "A" 255/42 stress the importance of the assessments and recommendations made in respect of candidates, paragraph 18 of this order further states that due weight will be given by Air Board to the reports submitted; it is therefore difficult to understand how an application which is recommended all along the line, as this particular one has been, can be finally assessed as unsuccessful.

5. It is felt that in this case there may possibly be some reason which is not known at this Headquarters and which has affected the outcome of this application. On the other hand, in view of the fact that the same form is used to notify both successful and unsuccessful candidates, it is possible that a mistake in the notification has been made.

6. It is therefore requested that this application be further investigated, and this Headquarters advised as to the outcome. It is further requested that if there is any particular reason why the application was unsuccessful, this Headquarters be informed.

M. O. Watson
(M. O. WATSON, G/CPT.),
for Air Vice Marshal,
AIR OFFICER COMMANDING.

National Archives of Australia

NAA: A9301, 115797

XXXXXX L.A. 5271.

14 AUG 1943

115797

Group 22,
R.A.A.F.,
DARWIN, N.T.

APPLICATION FROM WITHIN THE SERVICE FOR
APPOINTMENT TO COMMISSIONED RANK.

Application has been received from:-

<u>No.</u>	<u>Rank</u>	<u>Name</u>	<u>Mastering</u>	<u>Unit</u>
115797	L.A.C.	HOFFMAN, R.A.	Clerk	H.Q.'s N.E.A. Administrative and

2. Special Duties The applicant is to be informed that the result of the application is as follows:-

Not successful in being selected.

3. The number selected for entry to the School of Administration is determined by vacancies and the requirements of the Service. Where it is shown that an applicant is "assessed as suitable" this means that the airman or airwoman concerned will be considered when selections are being made. The selections, however, will be by order of merit of assessment of qualifications.

4. Where it is shown that the applicant is unsuccessful, the airman or airwoman concerned must serve a further minimum period of six months before another application may be lodged.

[Signature]
Wing Commander, D. of R.
for AIR MEMBER FOR PERSONNEL. *[Signature]*
14/8

R.3/113.

[Signature] ✓

R. A. A. F.
OFFICER ENTRY - SERVING AIRMEN.

P.P.82 Folio No.	Priority
---------------------	----------

No. 115797 RANK LAC NAME MOFFATT Robert Arthur

Unit	Area or Group	Date checked & Initials
<u>H.Q.</u>	<u>NORTH WESTERN</u>	
	<u>HAER.</u>	

DATE OF BIRTH 22-6-1914 AGE AT DATE OF APPLICATION 29 1/2
DATE OF ENLISTMENT 26.8.1942 DATE OF PROMOTION TO SGT. (If under 28 yrs. of age) —
MUSTERING blank.

ANSWER TO QUESTION 15 No DO CARDS SHOW ANY PREVIOUS PAPERS? No.

P.P.70A & ANY SPECIAL QUALIFICATIONS AFIA.
APTITUDE TEST 1. Anal 3. Good EDUC. TEST Average.
TECHNICAL REPORT (IF APPLICABLE) —

P.P.29C. NUMERICAL VALUES
FLT. OR SECT. COMM. Recommended.
C.O. —
O.C. STATION Recommended
A.O.C. Recommended

P. FILE —
CERT. BY RECORDS — SHEET NO. —

VETTING AS TO SPECIALIST SUITABILITY Accountant Branch NO 4/43
REMARKS: Average recommended as a means to some extent inconsistent. Sp.
"average plus". Ed "average". Although
qualified as a person by usual personnel as
such as clerk in Customs Dept. Request
further service as personnel as S.C.D.

POOL	<p>DECISION</p> <p><u>Not Approved</u> ✓</p> <p><u>Robert Arthur Moffatt</u></p> <p>For Wing Commander, D.of R.</p>
IF APPROVED FOR POOL	
NATURE OF DUTIES:	
ACTION <u>10/4.</u>	
DATE <u>13.8.43.</u>	

R.3/91.

Del.

DEPARTMENT OF AIR

6 AUG 1943

MINUTE PAPER

SUBJECT: 115997. L.A.C. Moffatt R. A.
D. Signals (54) S/L. Lees.

For your recommendation in byphur.

IMPORTANT.

This file is an essential part of officer entry records and immediate decision and action are required. Return to R. 3 Section, D. of R., with a minimum of delay, is therefore required.

L. Hurle
Wing Commander, D. of R.

D.R. Service proficiency, leadership & admin. ability ratings clash with other comments. Report only covers six months & applicant has not yet completed 12 months service. Promising material but considers experience as a N.C.O. should come first. You might like to grant applicant another opportunity in six months time.

R. 3/96.

RECEIVED

10 AUG 1943

D. OF R. (R. 3)

A. Lees S/L 54 1943
for W/C D.S.

National Archives of Australia

NAA: A9301, 115797

del.
31 JUL 1943 ✓

DEPARTMENT OF AIR

MINUTE PAPER

SUBJECT: 115797. LAC. Moffatt. R. A.
of Accounts. S/L Johnson.

For your recommendation.
IMPORTANT.

This file is an essential part of officer entry records and immediate decision and action are pending. Return to R.3 Section, D. of R., with a minimum of delay, is therefore required.

1. Sturle
Wing Commander, D. of R.

RECEIVED
- 3 AUG 1943
D. OF R. (R.3)

R.3/96. DofR.

Not recommended for

Accession Bank Branch.

2/8/43

2 Johnson S/LA
INSPECTOR OF ACCOUNTS

ROYAL AUSTRALIAN AIR FORCE

Confidential Report (AIRMEN OR AIRWOMEN APPLICANTS)
FOR COMMISSIONS

Surname (in capitals) **MOFFATT** Personal No. **115797**
Christian Names (in full) **Robert Arthur**
Rank **LAC** Acting Rank (if any) **—**

A. DETAILS.

1. State whether Permanent or C.A.F. **CAF.**
2. Duties on which employed **Clerk — Organisation Section**
3. (i) Unit **HANWA** (ii) Date of joining **26 Jan 43**
4. Period of report. From **26 Jan 43** To **26 Jun 43**

B. FLIGHT OR SECTION COMMANDER—Recommendation of

To:—COMMANDING OFFICER OF UNIT.
(See paragraphs 1, 2 and 3 of instructions)

5. General conduct (satisfactory or unsatisfactory) **Satisfactory**
Of temperate habit (yes or no) **Yes.**

6. Assessments.

Zeal and energy in performance of duties	6	Personality	6
Reliability	6	Force of character	6
Judgment	6	Qualities of leadership	5
Initiative	6	Appearance and bearing	6
Loyalty	7	Mental alertness	7
Integrity	7	Education and power of expression	6
Ability on present duties	7	Self confidence	6
General standard of service proficiency	5	Administrative ability	5

7. Remarks:—

This airman has an abundance of common sense and tact. He is conscientious and conservative and can be relied on to do a job with the minimum guidance.

He has been in the service only ten months, but although he had previously requested permission to enlist, his applications had been refused by the Customs Dept of which he was an officer.

Lt MOFFATT has evinced a willingness to absorb service knowledge and I consider that with proper training he would make a good officer.

(Cross out items which do not apply.)

SPECIALLY RECOMMENDED:
RECOMMENDED:
NOT RECOMMENDED:

FOR **Administrative** Duties

This assessment is made from my personal knowledge of the applicant concerned.

26 Jun 43
Date

W. J. Deane S/O. ORG. N.W.A.
Signature, rank and appointment of reporting officer

(Reproduce in capitals)

C. COMMANDING OFFICER OF UNIT—Recommendation of

To:—OFFICER COMMANDING STATION

(See paragraphs 2 and 3 of instructions. If not entirely in accord with the assessment of the Flight or Section Commander, the Officer Commanding is to submit an additional complete assessment. Where more than one assessment on an applicant is submitted from a unit, they are to be forwarded with the file, but recommendations C., D. and E. are to be completed on one only.)

(Cross out items which do not apply.)

SPECIALLY RECOMMENDED
RECOMMENDED
NOT RECOMMENDED

/ /19

Commanding

D. OFFICER COMMANDING STATION.—Recommendation of

To:—AIR OFFICER COMMANDING

LAC Moffatt is a clerk in Organisation Section of this Headquarters. He is a thoroughly reliable conscientious and efficient. Possesses more than average intelligence and mental alertness. Suitable for Commissioned rank and is recommended.

(Cross out items which do not apply.)

SPECIALLY RECOMMENDED
RECOMMENDED
NOT RECOMMENDED

7 / Jul / 1943.

Staff Officer Personnel
HQS, North Western Area
Officer Commanding.

E. AIR OFFICER COMMANDING—Recommendation of

Secretary,

AIR BOARD. (D. of Recruiting.)

LAC MOFFATT is on my staff & I have therefore taken the opportunity of having him interviewed & assessed by Wlt G.E. McKillop of Mobile Recruiting Centre - His report is attached.

In my opinion Moffatt is an earnest, sincere & thoughtful man. He has a pleasant personality & a good character. Is a tireless worker. Would develop into a good average officer.

(Cross out items which do not apply.)

SPECIALLY RECOMMENDED
RECOMMENDED
NOT RECOMMENDED

4 July / 1943

(M. O. WATSON G/Capt,)

for Air Officer Commanding

NORTH WESTERN AREA

Whether "RECOMMENDED" or "NOT RECOMMENDED," the interview file of each applicant must be forwarded to Air Force Headquarters for notation and filing.

For use in R.A.A.F. H.Q.

Examined

Noted

a.w. 10m 12/42

CONFIDENTIAL

FROM : Flight Lieutenant G.E. McKILLOP, Officer-in-Charge, No.5
Recruiting Centre Mobile Recruiting Unit.

TO : Staff Officer Administrative, Headquarters, North-Western Area.

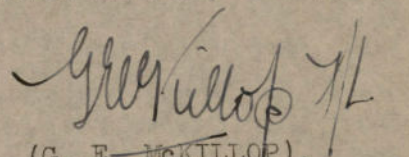
DATE : 3 JUL '43.

REF. :

NO.115797 LAC. MOFFATT, R.A. - HEADQUARTERS, NORTH WESTERN AREA.

Under instructions I have this day interviewed the above-named airman applicant for a Commission and hereunder forward my report containing my recommendation.

2. "This airman is quite an intelligent type, responsive and I should say adaptable. He has a good general knowledge of current affairs, a pleasing disposition and would be loyal and fair to his inferiors and could be relied on by his superiors to carry out instructions. He has shown his desire to serve. His ability and training in Civil life would be tantamount to a really good foundation and he would carry out his duties honestly and well. I would suggest he be recommended."


(G. E. McKILLOP),
Flight Lieutenant,
Officer-in-Charge,
MOBILE RECRUITING UNIT.

Tested at _____

Date _____

ROYAL AUSTRALIAN AIR FORCE
EDUCATIONAL SERVICE

Aptitude-Test Result Sheet

(Officer Entry)

NAME _____

Very Good	Good	Average	Fair	Weak
+	+	+	+	+
-	-	-	-	-
Only	Only	Only	Only	Only

General Intelligence
(non mathematical)

Capacity to carry out instructions

Speed and accuracy at routine

Mathematical and practical aptitude

AVERAGE PLUS

National Archives of Australia

NAA: A9301, 115797

16. ~~North Hesketh~~ Mediterranean Sea and importance in the present conflict.

The Mediterranean sea is bounded by many countries, which are or have been involved in the present conflict. These include Italy, some Balkan states, Greece, Egypt, Syria, ~~Lebanon~~ and Libya and Tunisia. It is almost completely land-locked; - two neutrals very interested in the war, viz. Spain and Turkey, and several minor states ~~completing~~ completing the encircling chain. It has only three small outlets connecting it with other oceans, viz. Straits of Gibraltar, Suez Canal and The Dardanelles.

Prior to Italy's entry into the war, Britain and her Allies made great use of the sea lanes connecting Gibraltar and Suez. This was necessary to re-inforce the Middle East Forces in Egypt and neighbouring countries and to supply India, Burma, Ceylon etc. and to bring back supplies from India, Australia, New Zealand etc. With Italy's entry into the war, naturally, this route was almost closed and, as a result, the countries and forces mentioned previously were connected with England only by much longer routes - e.g. via ^{the} Cape of Good Hope.

17. North Africa has been cleared now of the enemy and, consequently, the Mediterranean has assumed even greater importance

in relation to the war. It is not ~~only~~
a route to ~~the~~ ~~super~~ Allied outposts,
but a possible way of getting at
the enemy. Already several Italian
Island Fortresses situated in this
sea have been forced to surrender
and possibly they will be used as
stepping stones in an attack on the Italian
mainland. The next Island in our path,
Sicily, is separated only narrowly from
the foot of Italy. It is possible, also,
that attacks ~~the~~ may be made over the
Eastern end of the ~~Mediterranean~~ ^{Mediterranean} at Greece.

Within the near has progressed
to a stage where we can look forward
to great events in the European
theatre in the near future, and it
is probable that the majority of the
coming bloody battles will be
fought on or around the blue
waters of the Mediterranean.

APPLICATION FROM AIRMAN OR AIRWOMAN

(To be completed in Applicant's own handwriting.)

for a Commission in

A. and S.O.

BRANCH

1. No. 115797

Rank

L.A.B.

2. Surname

(BLOCK LETTERS)

MOFFATT

Christian Name(s)

Robert Arthur

3. Unit

Headquarters

Area or Group

North Western Area

4. Date of Birth

22 June 1914.

M. or S.

Married

5. Date of enlistment

26 August 1942.

6. Date promoted to Sergeant (if under 28 years of age)

—

NOTE.—If insufficient space on form to fully answer the following questions, additional particulars may be shown on separate sheet(s).

7. Educational Qualifications: (stating examinations and subjects passed, also certificates or degrees held)

U.A. Educ. Dept. G.C. 1st. H. High School. Passed following subjects with average 90%: Arithmetic, English, Geography, History, French, Latin, Physics, Chemistry, Biology, various Public Service examinations including January 1933 General Knowledge Examination (ranked as equivalent to Leaving Certificate Standard); Federal Institute of Accountants Incorp. — all subjects.

8. Professional Qualifications: (stating examinations passed and certificates or degrees held)

Associate of Federal Institute of Accountants Incorp. having passed all subjects prescribed for such diploma viz.: Intermediate Accounts I & II, Mercantile Law Practice and Auditing; Final Accounts I & II, Mercantile Law Practice, Company Law, Bankruptcy Law, Income Tax Law Practice and Auditing.

9. Details of Air Force Service:

From	To	Rank	Unit	Where Served	Mustering
26-8-42	16-9-42	A.C.1.	1 Recruit Depot	Recruit	Clerk General
17-9-42	11-11-42	A.C.1.	4 Initial Eng. S.	Orderly Room	Clerk General
14-11-42			(Pre-Embarkation Leave)		
17-11-42	11-1-43	A.C.1.	4 Embarkation Depot	Pool	Clerk General
			(Journeying north plus 4 days in Pool 5508.)		
26-1-43	Present time.	A.C.1. until 28-2-43 then L.A.B.	Headquarters, North Western Area	Organisation Section	Clerk General until 1-5-43 then Clerk.

10. Details of any service or Flying Experience prior to present enlistment:

Nil.

11. Present mustering:

Clerk. (I was compulsorily remustered from Clerk General on 1-5-43 in accordance with A.B. Order No 878/1942, as I am not a shorthand-typist and, consequently, could not pass the trade test prescribed by that order.)

12. Experience in mustering:

I was employed for approximately two months in the A.B. Orderly Room at 4 S. S. and have carried out clerical duties at Headquarters, N.W.A. for approximately 4 1/2 months, during which time I have gained a good knowledge of Air Force administrative procedure.

(Over)

13. Civil occupation: *Clerk, H.M. Customs Department*

14. Position Held, and Nature and Scope of Duties *During ten years service in the Customs Dept., I have filled positions of considerable importance involving the supervision of staff and the exercise of tact and initiative. From the outbreak of war until my enlistment, I was required to carry out special duties directly connected with the war and of a most secret and involved nature.*

15. Have you previously applied for a commission in any Branch of the Royal Australian Air Force? (If so, give particulars and date)

NOTE.—An incorrect answer to this question may disqualify a candidate.

No.

16. Brief particulars of any experience or qualifications which you consider support your application

I consider my experience in the Commonwealth Public Service would stand me in good stead should this application be successful as the fundamental principles governing administration are very similar in both services.

As mentioned in the appropriate paragraphs, I am a qualified Accountant and the specialised knowledge thus held by me should be of benefit, also, should this application be successful.

17. No. of copies of references attached

Two (These references were obtained to support my application when I applied for enlistment in July 1942.)

(Originals must not be attached. It is not essential for references to be furnished.)

8/6/1943.

R.A. Moffatt.

(Signature).

NOTE: (i) No covering letter need accompany this application provided the appropriate recommendations and any relevant papers are attached.
(ii) Whether "RECOMMENDED" or "NOT RECOMMENDED," every application with Forms and Papers must be forwarded to Air Force Headquarters (D. of Recruiting).

2
Copy.

200.
Care Messrs. Dalgety & Co. Ltd.
Port Adelaide,
16th July 1942.

To whom it may concern.

This is to certify that I have known Mr. R. A. Moffatt, of H. M. Customs, Port Adelaide, for a period of approximately ten years during which time his conduct has been exemplary.

He is of sober and industrious habits, courteous, and I have always found him to be most efficient in carrying out his duties.

I have no hesitation in recommending him for a position of trust, feeling sure that his many good qualities will enable him to give every satisfaction.

(Sgd) A. A. M. Stewart,
Branch Manager.

Copy.

Customs and Excise Office,
Port Adelaide,
16th July 1942.

The Recruiting Officer,
Royal Australian Air Force,
Adelaide.

This is to certify that Mr. R. A. Maffatt is a permanent officer of the Commonwealth Public Service and a member of the staff of this Department. Since his transfer in 1934 from the P. M. G.'s Department to the clerical staff of the Customs Department Mr. Maffatt has carried out all his allotted duties in a very satisfactory manner. He has proved to be above the average in ability and initiative and is considered thoroughly trustworthy. He is a qualified Accountant, holding the diploma of the Federal Institute of Accountants.

Mr. Maffatt will be released from this Department if accepted for service in the R. A. A. F.

Acceptance of his application for enlistment is strongly recommended.

(Sgd.) F. Zervy,
Collector of Customs, S. A.

ROYAL AUSTRALIAN AIR FORCE.

Form P/P.38
(Revised May, 1938)

TRADE TEST REPORT.

No. *115797*. Rank. *ac!* Name. *Moffatt, R. A.*
Mustering. *6. 1st General*. Unit. *A/S. N.W. Area.*

The president, Trade Test Board,

AIR BOARD APPROVAL has been given for the above-mentioned
airman to be trade tested for (rank) (mustering)
in accordance with the provisions of ~~A.F.O. 8/E/3.~~ and Appendix 8/E/2.

150. N. 878/2.

*DeBarrington F/L
Camp Commandant
NWA H/q*

REMARKS - TRADE TEST BOARD.

General Knowledge *88%*
Typing *30%*
Weather *NFL*

Result - \$ *FAIL* for (rank) (mustering)
.....%

W. J. Morris

[Signature] President.
..... Member.
..... Member.

Date..... *1 - FEB 1943*

PROMULGATED
P.O.R. No. *5/43* Date

\$ Here write the word "PASS" or "FAIL" and the percentage marks obtained.

PERSONAL PARTICULARS OF RECRUITS.

NUMBER **115797** RANK **A.C.1.** DATE OF ENLISTMENT **26/8/42**

NAME IN FULL (Surname in capitals first) **MOFFATT, Robert Arthur**

MUSTERING ON ENLISTMENT **Clerk. General**

SPECIAL QUALIFICATIONS

DATE OF BIRTH **22nd June, 1914** RELIGION **Church of England**

OCCUPATION IN CIVIL LIFE **Clerk**

WHETHER MARRIED, SINGLE, or WIDOWER **Married**

NEXT OF KIN: Name **MOFFATT, Beryl Doreen**
(In full, Surname in block capitals first)

Relationship **Wife**

Address **45 Glenlossie Street,**
WOODVILLE S.A.

PERSON TO BE INFORMED
OF CASUALTIES:

Name **AS ABOVE**
(In full, Surname in block capitals first)

Relationship

Address

DENTAL CLASSIFICATION
(To be obtained from Dental Officer)

Qualifications not included in an airman's civil occupation or present mustering such as Foreign Languages, Cinematograph Operator, First Aid, Diesel Engineering, Brass Band Instruments, Civil Aviation, Instructors in Fire fighting, Artificial Respiration or School Teachers, etc., etc.
Service and Civil qualifications in Aero Engines and Aircraft shall be included, (e.g. Lynx, Pegasus, Cheetah Engines or Debon, Anson and Seagull aircraft.)

Certified that I have filled in a Will Form (P/P 77) and handed it

in at (Name of R.A.A.F. Unit or Station) *No. 1 A.D.*

Shepparton on (Date)

R.A. Moffatt
(Signature)

No. *115797* Rank *A.C.I.* Name *Moffatt, R.A.*

P/P 77 forwarded to Secretary, Air Board from No. 4 Initial Training School on (Date)

.....
(Signature) *RAA: A9301, 115797*

PERSONAL PARTICULARS IN EVENT OF DEATH.

NAME

115797 Robert Arthur McPhee.

RANK

A.C.I.

EXECUTOR OF WILL

Beryl Doreen McPhee of
45 Glenlochie Street,
Woodville,
South Australia.

WILL HELD BY

R. A. A. F.

MARRIAGE CERTIFICATE AND
BIRTH CERTIFICATES OF ANY
CHILDREN HELD BY:

Beryl Doreen McPhee of
45 Glenlochie Street,
Woodville,
South Australia.

DATE OF SUPPLYING
THESE PARTICULARS

12-10-1942.

R. A. A. F. Will form completed.

PERSONAL PARTICULARS IN EVENT OF DEATH.

NAME

RANK

115797 Robert Arthur Moppack

A.C.I.

EXECUTOR OF WILL

Beryl Doreen Moppack (Wife)
45 Glenbodie Street,
Woodville,
South Australia.

WILL HELD BY

R. A. A. F.

MARRIAGE CERTIFICATE AND
BIRTH CERTIFICATES OF ANY
CHILDREN HELD BY:

Beryl Doreen Moppack

DATE OF SUPPLYING
THESE PARTICULARS

9.10.1942.
R.A.A.F. will form completed

CLEARANCE CERTIFICATE.

No. (if airman) 115797 Rank AC1 Name Moffat RA
 Unit 131 R D Station Shepparton Date 18/9

Certified that only the undermentioned liabilities remain against the above,
 who is* Posted 4 I.T.S. Victor Harbol as from 19/9

* State here whether being discharged, retiring, being re-posted to....., proceeding on recreation leave from..... to.....

† To be those of Flight or Section Comdr., Inventory Holder, Leave Clerk, and/or any other person to whom Cdg. Officer delegates responsibility for stores, leave record, semi-official funds, &c.

‡ State whether by cash (quoting official receipt no.) or to be deducted from final pay; or, in case of transfer, voucher no.

§ Orders to pay Agent to be obtained from member and attached.

Form to be prepared in duplicate. Unit Accounting Officer to retain copy. Original to be attached to member's personal documents.

Flight, Section, &c.	Initials or Signatures.†	Nature of Liabilities.	Value.	Method of Recovery or Adjustment.‡
Barracks ..	<i>Dreshary</i>	<i>Nil</i>		
Mess§ ..				
Canteen§ ..				
Recreation Club§				
Dental ..	<i>Chap</i>	<i>me</i>		
Medical ..	<i>J. Taylor</i>	<i>Nil</i>		
Library ..				
Tool Store ..				
Pay Clerk ..	<i>W. Brown</i>	<i>Nil</i>		
Benevolent Fund§				
Stores Officer ..				
O.C. Flight, &c.				
Squadron Cmdr.				

ADJUTANT,

All the above have now been cleared, as shown in last column, except.....

W. Brown Accounting Officer 19/9/34

I have taken final clearing action as follows:—.....

W. Brown Adjutant 19/9/34

CLEARANCE CERTIFICATE.

No. (if airman) 115797 Rank ACI Name Moffatt P.A.Unit 4155 Station Victor Harbour Date 11/11/42Certified that only the undermentioned liabilities remain against the above,
who is* reported in No 4 ED Mitchell's diary 24/11/42* State here whether
being discharged,
retiring, being re-
posted to.....
proceeding on re-
creation leave from
.....to.....† To be those of Flight
or Section Comdr.,
Inventory Holder,
Leave Clerk, and/or
any other person to
whom Cdg. Officer
delegates responsi-
bility for stores,
leave record, semi-
official funds, &c.‡ State whether by
cash (quoting official
receipt no.) or to be
deducted from final
pay; or, in case of
transfer, voucher no.§ Orders to pay Agent
to be obtained from
member and at-
tached.Form to be prepared
in duplicate. Unit
Accounting Officer
to retain copy.
Original to be at-
tached to member's
personal documents.

Flight, Section, &c.	Initials or Signatures.†	Nature of Liabilities.	Value.	Method of Recovery or Adjustment.‡
Barracks	<u>M. F. J. J. J. J.</u>	<u>NIL</u>		
Mess§	<u>M. J. J. J. J.</u>	<u>NIL</u>		
<u>P.I.U.</u>	<u>M. J. J. J. J.</u>	<u>NIL</u>		
Canteen§	<u>M. J. J. J. J.</u>	<u>NIL</u>		
Recreation Club§	<u>M. J. J. J. J.</u>	<u>NIL</u>		
Dental	<u>M. J. J. J. J.</u>	<u>NIL</u>		
Medical	<u>M. J. J. J. J.</u>			
Library	<u>M. J. J. J. J.</u>	<u>- Nil -</u>		
Tool Store				
Pay Clerk	<u>M. J. J. J. J.</u>	<u>Pay Backs Issued.</u>		
Benevolent Fund§				
Stores Officer	<u>M. J. J. J. J.</u>	<u>NIL</u>		
O.C. Flight, &c.	<u>M. J. J. J. J.</u>	<u>NIL</u>		
Squadron Cmdr.	<u>M. J. J. J. J.</u>			
Sub Section	<u>M. J. J. J. J.</u>	<u>- NIL -</u>		
Armoury	<u>M. J. J. J. J.</u>	<u>- NIL -</u>		

ADJUTANT,

All the above have now been cleared, as shown in last column, except.....

M. J. J. J. J. Accounting Officer 11/11/42

I have taken final clearing action as follows:—

M. J. J. J. J. Adjutant 11/11/42

PERSONAL PARTICULARS OF RECRUITS.

NUMBER.....**115797**.....RANK.....**A.C.J.**.....DATE OF ENLISTMENT.....**26/8/42**.....

NAME IN FULL (Surname in capitals first) **MOFFATT, Robert Arthur.**

MUSTERING ON ENLISTMENT **Clerk General.**

SPECIAL QUALIFICATIONS

DATE OF BIRTH **22nd June, 1914**.....RELIGION.....**Church of England.**

OCCUPATION IN CIVIL LIFE.....**Clerk.**

WHETHER MARRIED, SINGLE, or WIDOWER.....**Married.**

NEXT OF KIN: Name.....**MOFFATT, Beryl Doreen**
(In full, Surname in block capitals first)

Relationship.....**Wife,**

Address.....**45 Glenlossie Street,**

WOODVILLE. S.A.

PERSON TO BE INFORMED OF CASUALTIES: Name.....**AS ABOVE.**
(In full, Surname in block capitals first)

Relationship.....

Address.....

DENTAL CLASSIFICATION.....
(To be obtained from Dental Officer)

Qualifications not included in an airman's civil occupation or present mustering, such as Foreign Languages, Cinematograph Operator, First Aid, Diesel Engineering, Brass Band Instruments, Civil Aviation, Instructors in Fire fighting, Artificial Respiration or School Teachers, etc., etc.
Service and Civil qualifications in Aero Engines and Aircraft shall be included, (e.g. Lynx, Pegasus, Cheetah Engines or Dornier, Anson and Seagull aircraft.)

115797

ROYAL AUSTRALIAN AIR FORCE

NAME MOFFATT, R. A.
 ADDRESS 45 Glenlossie Street, WOODVILLE.
 MUSTERING Clerk General.

Memorandum to:
 The Registrar-General,
 Registrar-General's Department,

938
 460

Please check the following particulars of applicant:—

Date and Year of Birth	Place of Birth	Surname	Christian Names	Father's Name	Mother's Maiden Name in Full	Leave Blank
22.6.14	Farina	MOFFATT	Robert Arthur	Robert Alfred	Bertha Ruby GILL	CERTIFIED CORRECT

If married:
 Name of wife before marriage McDONALD, Beryl Doreen.
 Surname Full Christian Names
 Date of marriage 22nd February, 1939 Place of marriage Adelaide.
 CERTIFIED CORRECT

PARTICULARS OF CHILDREN UNDER 16 YEARS OF AGE.

Date and Year of Birth	Place of Birth	Christian Names	For Office Use

IMPORTANT.—Every care should be taken to ensure that accurate information is supplied regarding surnames, Christian names, dates and places of birth and marriage, otherwise the payment of this allowance will be delayed. If any child is not the child of your wife and yourself, full particulars of parentage are necessary.

Certified that the above particulars have been checked.

(Signature)



115797

IN LIEU OF P/P. 35.

Police records have been searched at ADLAI and disclose
no offence which would be considered as a bar to the enlistment of
MOFFATT Robert Arthur

.....

(Vide P/12/40 - Instructions to Recruiting Officers, dated 9/8/40).



COMMONWEALTH OF AUSTRALIA

Royal Australian Air Force,
Recruiting Centre,

Mr. R.A. Moffatt,
45 Glenlossie Street,
WOODVILLE S.A.

18 KING WILLIAM ST.
ADELAIDE, S.A.

Dear Sir,

14 AUG 1942

With reference to your recent application for admission to the Royal Australian Air Force, it is requested that you report to the above address with your luggage at 8 a.m. on 28 AUG 1942 for enlistment as a Clerk General in Group 4, with the rank and pay of Aircraftman, Class 1.

Please bring with you the following certificates applicable to you:

- (i) ~~Birth Certificate or Extract of Birth Entry~~
- (ii) Marriage Certificate.
- (iii) Birth Certificate of any children.
- (iv) ~~Naturalization papers~~
- (v) Militia, Army, or Naval discharge.

(vi) Completed form M.F.4. (if claiming separation allowance)
Enlistment is for the duration of the war and up to a period of twelve months thereafter.

The daily pay applicable to your appointment is 8/6d. per day. Dependant's allowance payable in respect of the wife and children of a member are as follows:—

Wife	1st Child	2nd Child	3rd & each subsequent Child
3/6 per day.	2/6 per day which includes domestic allowance of 1/- per day.	2/- per day.	1/6 per day.

The payment of the dependant's allowance is subject to the airman making an allotment of at least 3/6d. per day. Recruiting centre to be advised immediately if married since enrolment on the Reserve.

All airmen are provided with free messing and accommodation. Uniforms and necessaries are also provided at Departmental expense. The full scale of uniform, however, is not issued immediately on enlistment.

Airmen are liable for service either within or beyond the limits of the Commonwealth.

Rail warrant is enclosed herewith to enable you to report to....., and should you not avail yourself of this offer, it is requested that you advise me immediately, returning the warrant at the same time.

Meal warrant/warrants is/are enclosed which will enable you to obtain meal/meals on your journey. These warrants must not be tendered to private cafes or restaurants, but only to Refreshment Rooms under Railway control.

Yours faithfully,

[Signature]

Recruiting Officer.

CIVILIAN IDENTITY CARD
MUST BE SURRENDERED
AT THIS CENTRE ON DAY
OF ENLISTMENT.
D.P.W. 4/42.

IMPORTANT: It is essential
that you produce your ration
book when attending

Important—Please study carefully particulars on back hereof.

PROMULGATED 5/42

SERIAL NO 177 DATE 26.8.42
NAA: A9301, 115797

**CONDITIONS GOVERNING ENLISTMENT, PROMOTION, RE-MUSTER, TRANSFER AND
DISCHARGE.**

Candidates must make themselves familiar with the following information:—

1. On enlistment, airmen become subject to the Air Force Act and Air Force Regulations as amended from time to time and Orders promulgated under the authority of that Act and the said Regulations.
2. Enlistment will be for the duration of the war and for a period of not more than twelve months thereafter.
3. Enlistment is for service anywhere, and no guarantee can be given as to location at any time, but the wishes of personnel will be considered as far as the exigencies of the Service permit. Airmen must be prepared to serve overseas or in Australia.
4. Promotion to higher ranks, re-muster to other trades, and transfer to other units are governed by the following factors:—
 - (a) the requirements of the Service;
 - (b) the existence of vacancies;
 - (c) the special qualifications of an airman for holding any position other than that to which he has been appointed.
5. Promotion, re-muster, or transfer is always by selection and cannot be claimed as a right by any airman.
6. Re-muster to another trade is subject to the applicant having passed the prescribed trade test, and subject to vacancies occurring in approved establishments.
7. The passing of an examination for promotion, or a trade test for re-muster, does not entitle the airman to immediate promotion or re-muster, as promotion is always governed by the conditions set out in paragraphs 4, 5 and 6 above.
8. An airman may be discharged at any time for any of the reasons laid down in Air Force Regulations.
9. An airman's fare is paid from his place of residence to his place of enlistment.
10. If an airman after enlistment desires to change the location of his household, the cost of removal of furniture from his place of residence to his place of enlistment or to any place of subsequent posting must be borne by the airman. No portion of this expense is payable by the Department.
11. Airmen receive free medical and prescribed free dental treatment. Their wives and children will not receive free medical or dental attention.
12. The rates of pay and allowances for airmen, particularly the group in which enlistment is made.

6H. When a candidate is enrolled in the Reserve, he may temporarily engage himself in a Reserved Occupation, but only on the understanding that his services will be available to the Royal Australian Air Force when he is called up for enlistment.

I hereby agree to the above conditions.

(SIGNED)

A. J. ...

National Archives of Australia

NAA: A9301, 115797

COMMONWEALTH OF AUSTRALIA

Form P.P. 78/32.

Royal Australian Air Force
Recruiting Centre,

Mr. R. A. Moffatt,
45 Glenlossie St.,
WOODVILLE. S.A.

No. 5 RECRUITING CENTRE, R.A.A.F.,
18 KING WILLIAM STREET,
ADELPHI, 1942.

Dear Sir,

With reference to your application to join the Royal Australian Air Force, will you please attend for interview and, if required, medical examination at the above address at

on 30/7/42 8 a.m.

You should come prepared to undergo Trade Test, should that be considered necessary after your interview.

Please complete and bring with you the enclosed application form, together with this notice.

It is requested that when attending for interview you bring with you the following documents:

Birth Certificate (or extract of Birth Entry),
Original copies of references,
Educational Certificates,
Indentures,
and any other evidence of qualifications and experience.

You should bring your lunch.

It must be clearly understood that all travelling expenses in connection with this interview and examination must be borne by you.

Yours faithfully,

D.P.W. 6/42.

Recruiting Officer.

National Archives of Australia

NAA: A9301, 115797

ROYAL AUSTRALIAN AIR FORCE.

Application for Enlistment as an Airman

PART I.

1. Surname (block letters) MOFFATT,
2. Christian Names (in full) Robert Arthur
3. Address 45 Glenosie Street,
Woodville, South Australia
4. Date and Place of Birth 22nd June 1914. Farina, S.A. *E.B.F. lighted 30/7/42*
5. Married or Single Married.
6. Are you a British Subject or a Naturalized British Subject of pure European descent? Yes *British Subject.*
7. Nationality of Parents at their birth: Father British Mother British
8. Trade in which it is desired to enlist Clerk - Accounting
9. Particulars of experience (to be supported by copies of references)—

- (a) at trade in which it is desired to enlist I have been employed in H.M. Customs Dept. as a Clerk for 9 years, during which time I have occupied many positions and gained a comprehensive knowledge of clerical procedure.
- (b) at any other occupation 3 Years in Postmaster-General's Department.

10. Did you serve an apprenticeship? (Give full particulars) No.

YOUR PRESENT OCCUPATION

11. Your present occupation Clerk
12. Your present employer H.M. Customs Department
13. Educational Qualifications (including technical education)

PREVIOUS OCCUPATION

14. Have you submitted an application before; if so, when? No.
15. Have you ever been convicted by the Civil Power? No.

H.25M.5/42.

16. Details of Naval, Military, or Air Service (if any):

No. Unknown Rank Private If still serving No.
 Unit 43/48th Battalion - Voluntary Militia
 If discharged, give reason At my request because working of overtime prevented me attending parades regularly.

17. Physical Particulars:

Height 5 feet 10 inches Weight 13 stone 4 lbs
 Chest measurement: Normal 40 inches Expanded 43 inches
 If incapacitated in any way (give reasons) No.
 If in possession of false dentures No.

CERTIFICATE.

18. I hereby certify that the replies set out to the above questions are, to the best of my knowledge and belief, true and correct.

Date 16-7-1942 Signature of Applicant RA. Hoffa K.

CERTIFICATE OF PARENT OR GUARDIAN.
 (To be filled in if Applicant is under 21 years of age.)

19. I am agreeable that my ^{son} ward joins the Royal Australian Air Force for service at home or overseas.

Date _____ Signature of Parent or Guardian _____

20. Number of References attached (copies only required) Two.

PART II. M/A. 70%

REPORT.
 (For Official Use Only.)

TRADE TEST. clerk General

Understands conditions of service _____

Yes.

Notice required Not before

25/8/42 + 1 week

Description: Medium height stocky build, ruddy complexion, going bald, pleasing personality, speaks well and confidently

Suitable type

Records clerk Customs Dept.
General knowledge office routine
qualified accountant by exam
A.F. A degree certificate (lighted)
Typing.

Suitable for enlistment as clerk General

Pass. 70%

Date 30-7-42 L. Tidswell Sgt
 Examining Officer.

Medical.	Dental.
	Fillings Extractions Dentures Treatment
Examining Officer.	Examining Officer.
Date	Date

Signature L. Tidswell

Date 30-7-42 Rank Sgt

Copy.

Commonwealth of Australia.

Customs and Excise Office,
Port Adelaide,

16th. July 1942.

The Recruiting Officer,
Royal Australian Air Force,
Adelaide.

This is to certify that Mr. R. A. Moffatt is a permanent officer of the Commonwealth Public Service and a member of the staff of this Department. Since his transfer in 1934 from the P. M. G.'s Department to the clerical staff of the Customs Department Mr. Moffatt has carried out all his duties in a very satisfactory manner. He has proved to be above the average in ability and initiative and is considered thoroughly trustworthy. He is a qualified Accountant, holding the diploma of the Federal Institute of Accountants.

Mr. Moffatt will be released from this Department if accepted for service in the R. A. A. F.

Acceptance of his application for enlistment is strongly recommended.

(Sgd.) J. Perry,
Collector of Customs S.A.



Copy.

C/- Messrs. Dalgety & Co. Ltd.

Port Adelaide,

16th. July 1942.

To whom it may concern.

This is to certify that I have known Mr. R. J. Maffett, of H.M. Customs, Port Adelaide, for a period of approximately ten years during which time his conduct has been exemplary.

He is of sober and industrious habits, courteous, and I have always found him to be most efficient in carrying out his duties.

I have no hesitation in recommending him for a position of trust, feeling sure that his many good qualities will enable him to give every satisfaction.

(Sgd.) A. J. M. Stewart,
Sub-Branch Manager.



C.8360.

E.S.

No.5 Recruiting Centre,
18 King William Street,
ADELAIDE, S. A.,
30th June, 1942.

Mr. R. A. Moffatt,
45 Glenlossie Street,
WOODVILLE, S. A.

Dear Sir,

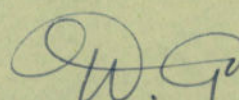
We are forwarding herewith a schedule of the musterings in which vacancies exist at present, together with official Air Crew and Ground Staff application forms (P/P.80 and P/P.48 respectively), and Air Force Publications Nos.78 and 4, setting out Conditions of Service, rates of pay, etc., for your information.

Also enclosed is a slip covering educational qualifications, which must be completed if applying for Air Crew entry.

It is requested that you complete the appropriate application form (and, in the case of Air Crew, education slip), and return same to this Centre as early as possible.

Full consideration can then be given to your case.

Yours faithfully,


.....F/O.
(D. ALTSON)
for Flight Lieutenant,
Commanding No.5 Recruiting Centre, R.A.A.F.,
ADELAIDE, S. A.

(Encs.)

